

# FOUNTAIN GREEN CITY AGENDA

Mayor Mark Coombs ~ Council: Rod Hansen, Julio Tapia,  
Stuart Smith, Shelith Jacobson, Alyson Strait  
The Fountain Green City Council will hold its Council meeting.  
Thursday, December 7, 2023  
Fountain Green City Hall, 375 N. State, Fountain Green, UT  
The meeting will begin promptly at 7:30 p.m.

PRAYER – Rod Hansen

PLEDGE

## ITEM

1. Comment/Approve Minutes
2. Code Enforcement/Animal Ordinances
3. Fire Department Report
4. Police Report
5. Easements
6. Bid acceptance/approval
7. City Party
8. Planning & Zoning Appointments
9. Planning Commission Report
10. City Report/Traffic Control Report
11. City Bills
12. Miscellaneous
13. CLOSED MEETING ONLY FOR THE SPECIFIED REASONS AND WITH A MAJORITY VOTE. UT CODE 52-4-205.

## PRESENTER

Mayor Coombs  
Amy Morgan  
Todd Robinson  
Mayor Coombs  
Mayor Coombs  
Mayor Coombs  
Mayor Coombs  
Alyson Strait  
Alyson Strait  
Curt Nielsen  
Mayor Coombs  
Mayor Coombs

DATED THIS <sup>5</sup> DAY OF DECEMBER 2023

  
\_\_\_\_\_  
MICHELLE WALKER, CITY RECORDER

**FIRST CDBG PUBLIC HEARING MINUTES**

**MINUTES OF THE FOUNTAIN GREEN FIRST CDBG PUBLIC HEARING.  
THE HEARING WAS HELD IN THE FOUNTAIN GREEN CITY HALL,  
375 N. STATE STREET, FOUNTAIN GREEN, UT 84632,  
ON Thursday, November 16, 2023, at 6:30 p.m.**

The Fountain Green City's first CDBG public hearing was held on November 16, 2023, in the Fountain Green City Hall, 375 N. State Street Fountain Green, UT 84632, the meeting commenced at 6:30 p.m.

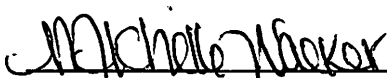
Officials Present: Julio Tapia, Shelith Jacobson, Rod Hansen, Stuart Smith, and Alyson Strait.

Presiding: Mayor Mark Coombs

Present: Kerry Farnsworth, Shay Morrison, Jim Beagley, Laura Beagley, and Todd Robinson

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PUBLIC HEARING:**

Mayor Coombs opened the public hearing for the CDBG program and stated that the purpose of the public hearing is to provide citizens with pertinent information about the Community Development Block Grant program and to allow for discussion of possible applications for the 2024 funding cycle. It was explained that the grant money must be spent on projects benefiting primarily low and moderate-income persons. The Six County Region, in which Fountain Green City is a member, is expecting to receive approximately \$850,000 in this new program year. All eligible activities that can be accomplished under this program are identified in the CDBG Application Policies and Procedures Manual and interested persons can review it at any time. Mayor Coombs read several of the eligible activities listed including examples, such as the Construction of public works and facilities, e.g., water and sewer lines, fire stations, acquisition of real property, and provision of public services such as food banks or homeless shelters. Mayor Coombs indicated that in the past Fountain Green City has received a grant for property acquisition. The City has handed out its capital investment plan as part of the regional "Consolidated Plan". This list shows which projects the city has identified as being needed in the community. It was asked that anyone with questions, comments, or suggestions during the hearing please identify themselves by name before they speak. The clerk will include your names in the minutes, and we would like to specifically respond to your questions and suggestions during the hearing. There was no public comment. The hearing was adjourned at 7:00 p.m.

  
Michelle Walker, City Recorder

November 16, 2023 – City Council

The regular meeting of the Fountain Green City Council was held at 7:00 p.m. on Thursday, November 16, 2023, in the Fountain Green City Hall, 375 N. State Street.

Attendance – Julio Tapia, Shelith Jacobson, Rod Hansen, Stuart Smith, and Alyson Strait.

Presiding – Mayor Mark Coombs

Prayer – Shelith Jacobson

Pledge

**1. Comment.** There were no comments from the audience or zoom participants.

**Minutes.** Rod Hansen motioned to approve the minutes as written from the September 21, 2023, City Council meeting. Seconded by Shelith Jacobson. A roll call vote was taken; Shelith – aye, Rod – aye, and Stuart – aye. Motion carried.

**Rod Hansen motioned to approve the minutes from the October 19, 2023, City Council meeting, adding that the reason for the water ponding at the home located at 265 N. 200 W. was due to a flowerpot plugging the irrigation pipe and adding it to the miscellaneous section of the agenda. Seconded by Alyson Strait. A roll call vote was taken; Julio – aye, Shelith – aye, Rod Hansen – aye, and Alyson – aye.**

**2. Assignment Reports.**

Julio/Shelith – Both feel it would be better not to pursue the GOEO grant for the Veteran’s Memorial since it doesn’t fall within the required scope of work. They would like to try to find something that fits Fountain Green honoring all who have served. Still planning and looking for the right price range and something that would be maintenance-free. They are hoping for both in-kind and monetary donations.

Rod remembers something in the plans (by the DUP) with the highway project. He feels that several places in town would be good locations for the Memorial – cemetery, DUP, south of the City Hall, or the area by the secondary well. Both Julio and Shelith would like to have it incorporated in the area south of the City Hall.

Shay recommended that it’s easier to find funding if you shape the project around the funding instead of funding around the project.

Alyson – Alyson had forwarded emails to the Mayor and other City Council members with the most recent sales of commercial buildings in Central Utah that were most comparable to the old Fire Station but is still only an approximate price unless you do an actual appraisal for \$2,000.

Discussion. Remodel vs. Sell. Is it worth putting money into it? Possibility of renting it to the Lamb Day Committee? The Mayor would like to bring a contractor in to estimate how much it would cost for upgrades.

Michelle. Emailed the most recent Subdivision application to Shay. She also asked Utah Local Government and Trust about the city’s liability if they were to display the Seagrave Fire Truck in the

open area between the west parking lot and the back fence. They told her that signage is required, and a barrier around the truck would help, but ultimately the city is still liable.

Mayor. Mayor Coombs is still waiting for the nuisance letter. He also explained that the Letter to the Forest Service was due November 15<sup>th</sup> so he sent a letter on behalf of city residents and the city council stating their objections. Mayor Coombs also presented a draft of a letter of appreciation to the County Sheriff's Department. City Officials do not want to lose the County's coverage and are hoping that it will be included in their budget. They all signed the letter and encouraged everyone to make a phone call to the Commissioners.

Shay's Report –

**3. CDBG Application/Public Hearing.** Need to publish Invitation to Bid/Meeting for Bid Tabulation. Application is due December 15<sup>th</sup>.

**4. Subdivision Assistance List.** The state closed the RFP and has released the list of consultants available to assist the city with the changes that come from SB174. Fountain Green City should get about \$14,000 to help pay for the Consultants. Will send their names to City Officials. The consultant will work with the Planning Commission to produce a draft that can eventually be approved by the Council. Have until December 2024 to make changes.

**5. Thriving Communities App/Guiding our Growth Survey.** Shay explained that he is filling out the Thriving Communities Application for Six County. Six County is requesting 1 -2 million dollars from the US Department of Transportation for the Thriving Communities Pilot Program which should help build capacity. Funding would help with the Six County's Communities Advisor Program. If they receive the money, they are required to give 20% of the funding to communities. If the City signs the letter of support, they are eligible to get a portion of the 20%.

Guiding our Growth Survey – The survey questions were developed around water, housing, etc. Shay shared the following responses given based on housing options: 1. Create new housing in new and existing areas; Region 42%/State 38%. 2. Create new housing around major streets and town centers; Region 24%/State 25%. 3. Create new housing in new areas away from what's already there; Region 7%/State 8%. 4. Strict housing development strategy to slow growth; Region 28%/State 29%. Shay will send the link to all of the survey results.

**6. Procurement Policy/Community Advisor Update.** A top priority of every City should be the adoption of a Procurement Policy due to the possibility of litigation because correct processes are not being followed.

Shay gave a six-month community advisor report. He also asked about any changes the city would recommend and how they feel it's going. Officials express their appreciation to Shay.

**7. Code Enforcement/Animal Fees/Animal Job Description.** There will be a public hearing next month regarding amending the Animal Ordinances. Mayor Coombs asked the Council to review the information before the public hearing. There was much discussion about the number of dogs an owner should be able to own, whether they own working dogs, breeding dogs, service dogs, etc. Mayor Coombs would like to have the fee schedule taken out of the Ordinance so you can change the fees without having to change the Ordinances.

The Mayor and Council reviewed the drawing of the (12x20) dog pound which will be built on the West side of the City shop. The Mayor would like to have more specific information on how it's going to look and how much it will cost for next month.

Rod – How to verify and define vicious animals – Stuart found and read the definition found in 13-20-3

#### **8. Fire Department Report.**

-Council agrees to display Seagrave. The Fire Department will oversee the preparation of the piece of property behind the city hall.

-Flat Bed – Sell on KSL, advertise on Bulletin Board, Website, KMTI Tradio.

- Firework trailer under the pavilion at the park until the flatbed is gone and then will move it back into the fire station.

The department has 3, possibly 4 more new firefighters. EMT, Advanced EMT, Possible paramedic.

-Hydrant Testing on 1<sup>st</sup> W.

-Open burn permits to the city and one on 1<sup>st</sup> W. Do not need a permit for 6 ft. diameter, 6 ft. tall, or in a container.

-Food bank – 17 people attended.

-The Planning Commission would like to have Todd's recommendation on back property lines – A minimum of 2 ft. on the auxiliary building from the property requires a firewall. Without firewall – 6 ft.

-Metal Carports? Temporary Structures? Still need to Discuss.

**9. Police Report.** Reported having 11 incidents: Animal Calls, Assist Other Agency, Civil Problem, Harassment, Information Only Report, Juvenile Problem, and Criminal Traffic Violation. They had 79 traffic stops; and 31 citations. Question – How much does the ticket revenue come to the city? Michelle to bring the percentage breakdown to next month's meeting.

**10. Resolution/Amend water rates.** Mayor Coombs read Fountain Green Resolution No. 11-2023A which amends and establishes water rates. **Alyson Strait motioned to approve Fountain Green Resolution No. 11-2023A, amending the Resolution that establishes water rates with the addition of the "monthly water rate" instead of "water rate". Seconded by Rod Hansen. A roll call vote was taken; Julio – aye, Shelith – aye, Rod – aye, Stuart – aye, and Alison – aye. Motion carried.**

**11. Resolution/Amend sewer rates.** Mayor Coombs read Fountain Green Resolution No. 11-2023B which amends and establishes sewer rates. **Shelith Jacobson motioned to approve Fountain Green Resolution 11-2023B, taking the word "base" out adding "monthly" to the rate schedule, and adding "monthly sewer rate" into the body of the resolution. Seconded by Stuart Smith. A roll call vote was taken; Julio – aye, Shelith – aye, Rod – aye, Stuart – aye, and Alison – aye. Motion carried.**

**12. Resolution/Amend Utility Policy.** Mayor Coombs read Fountain Green Resolution No. 11-2023C, a Resolution to revise the utility billing and payment policy. **Rod Hansen motioned to approve Fountain Green Resolution 11-2023C. A Resolution to revise the utility billing and payment policy of Fountain**

**Green City. Seconded by Alyson Strait. A roll call vote was taken; Julio – aye, Shelith – aye, Rod – aye, Stuart – aye, and Alison – aye. Motion carried.**

**13. Jones & DeMille Invoices. Stuart Smith motioned to approve Jones & DeMille’s Sewer Masterplan Invoice #0132600 for the amount of \$8,325.00 for Professional Services through October 31, 2023. Seconded by Julio Tapia. A roll call vote was taken; Julio – aye, Shelith – aye, Rod – aye, Stuart – aye, and Alison – aye. Motion carried.**

The Mayor reported that while Jones & DeMille were doing their assessment of the usage on the roads in town for the Transportation Masterplan, found that the average speed in the city was 21 mph. The fastest speed was 75 mph. on 4<sup>th</sup> South and 51 mph. on 5<sup>th</sup> West.

**14. Mayor/City Council raises. Stuart presented wages for the Mayor and City Councils in surrounding areas. After much discussion, Stuart Smith motioned to raise the Mayor’s monthly stipend to \$100, starting January 1, 2024. Seconded by Julio Tapia. A roll call vote was taken; Julio – aye, Shelith – aye, Rod – aye, Stuart – aye, and Alison – aye. Motion carried.**

**15. Fees for Solar Panels. Alyson discussed the possibility of the city charging impact/installation fees for solar panels. It was decided that Alyson needs to get more information for next month.**

**16. Planning Commission Report. There were no requests for permits on the Planning and Zoning’s agenda. They will plan a public hearing in January to discuss implementing IBC into ordinances, 2<sup>nd</sup> egress for subdivisions (where possible), updating setbacks for property lines, and defining temporary structures.**

#### **17. City/Traffic Report.**

-Irrigation ditch (on 200 South) being dammed is a non-issue.

-Scada – The Scada overflow alarm was set to call at 19 1/2 ft. The tank overflows at 18 ft. Reset set-point.

-Daley – Sent certified letter, termination notice on the door, disconnect this coming Monday (if not paid), payments will not be allowed, moving forward (use policy guidelines).

-One-third of the annual manhole inspections are completed.

-Monthly Samples done.

- All facilities winterized.

-Old Fire Station – Troubleshoot water system – no meter, three separate lines all connected to the same one connected to a stop and waste. Power/water turned off. Will turn it on as needed for the dog pound. Curt was asked to close the valve in the gas meter.

-Dance hall – Heat Tape turned on and have changed the furnace filters. Curt has heat tape ordered for out front of city hall.

-Met with J&D – Water and Transportation Masterplans are almost finalized and plan on presenting a draft in January or February. The GIS is done on the sewer. The Mayor asked Curt about the purchase of the GIS equipment. Curt received information that included different options. He will have information for the next city council for approval.

-Sunrise is still working on the lead and copper revision.

The city pit was burned and ready for the fall clean-up

- DUP Planter/next to Roger's Furniture store.
- Christmas decorations/brackets attached to the poles next week. RMP to help lift them.
- Speed bumps gone/trailer back.
- Will follow up on the streetlight on 1<sup>st</sup> South.
- Grader - Curt will check to see if it's in Salt Lake.
- Trim trees on the ball side of the park (will take two people). Rent a man lift from Horseshoe Mtn. Hardware. Can also use it to replace the lights on the dance hall and hang Christmas decorations.

**18. City Bills. Stuart Smith motioned to approve the city bills. Seconded by Alyson Strait. A roll call vote was taken; Julio – aye, Shelith – aye, Rod – aye, Stuart – aye, and Alyson – aye. Motion carried.**

**19. Miscellaneous.**

Next Council meeting – Change to December 20<sup>th</sup>

Dragonfly \$1,000 donation – Lion's Club, DUP, Library. The decision was made to put it towards the DUP.

Audit – November 29<sup>th</sup>

Nativity – December 15<sup>th</sup> and 16<sup>th</sup>

Budget report included for information only.

Michelle will need information for the Newsletter.

New Official's training will be sometime in December.

Bid Tabulation for CDBG procurement – Tentative date of December 7<sup>th</sup>

Sandbags – broken bags/sand to the cemetery. Save the ones that you can. Mayor to help.

Proposal for the DUP submitted to Monte/New heating and air conditioning system, brickwork (inside and out), work inside.

State Library is proposing to help provide services to Sanpete County due to bookmobile. If the library were certified it would be eligible for state money. Wouldn't take too much to certify.

Zoom – Ward Chase asked if the needs of the DUP were posted anywhere. Included in their meeting minutes. City to get their minutes and put them on the website.

**Rod Hansen motioned to move into an executive session. Seconded by Alyson Strait. A roll call vote was taken; Julio – aye, Shelith – aye, Rod – aye, Stuart – aye, and Alyson – aye. Motion carried. City Officials moved into an Executive Session at 9:45 p.m.**

**Stuart Smith motioned to return to the regular council meeting. Seconded by Alyson Strait. A roll call vote was taken; Julio – aye, Shelith – aye, Rod – aye, Stuart – aye, Alyson – aye. Motioned carried.**

**Adjourn. Rod Hansen motioned to adjourn. Seconded by Stuart Smith. A roll call vote was taken; Julio – aye, Shelith – aye, Rod – aye, Stuart – aye, and Alyson – aye.**

**Meeting adjourns at 10:30 p.m.**

**Fountain Green City  
General Ledger for General - 7/1/2023 to 6/30/2024**

Account					Balance
Date	Code	Description	Debit	Credit	
4210.450 - Police ANIMAL		<b>CONTROL EXPENSES</b>			<b>\$0.00</b>
8/14/2023	AP	INV: 081423 Morgan, Amy - End August 14, 2023			135.96
8/14/2023	AP	INV: 081423 Morgan, Amy - Acepromazine			187.95
9/6/2023	AP	INV: 26143 I-Four - Shirts			311.91
10/10/2023	AP	INV: 101023B FIRST NATIONAL BANK OMAHA - Enforcement T-shirts			336.50
10/17/2023	AP	INV: 101723 UACOA - C/O Stephanie Whitehead - 2024 UACOA Annual Conference			636.50
11/20/2023	AP	INV: S105810718.001 Mountainland Supply Company - Dog Pound	952.89		1,589.39
11/20/2023	AP	INV: 16722/1 Strand Ag Supply - Yard Hydrant	179.99		1,769.38
11/21/2023	AP	INV: 2023961 Morgan, Amy - Dog Pound Supplies (AXA, 2x4)	277.16		2,046.54
11/22/2023	AP	INV: 2024371 Horseshoe Mountain Hardware - Dog Pound	23.98		2,070.52
11/22/2023	AP	INV: 16760/1 Strand Ag Supply - PVC Pipe	14.49		2,085.01
11/29/2023	AP	INV: 16827/1 Strand Ag Supply - Fasteners/All thread Plat	25.17		2,110.18
12/5/2023	AP	INV: 10003 AMMC - Cement for the Dog Pound	1,218.00		3,328.18
			<b>\$3,328.18</b>		<b>\$3,328.18</b>
			<b>Budgeted Amount:</b>		<b>\$3,000.00</b>
			<b>Budget Balance:</b>		<b>(\$328.18)</b>
<b>Report Total:</b>					<b>\$3,328.18</b>

#2



DISTRIBUTION:

- 1. State Treasurer -White
- 2. State Treasurer/Depositor -Canary
- 3. Requesting Department -Pink

## STATE OF UTAH DEPOSIT REPORT FORM

#4

TC 55  
For Collection Period  
NOVEMBER 2023

COUNTY CODE 20-Sanpete  COURT II  
 NAME FTN. GREEN JUSTICE COURT  
 ADDRESS PO BOX 97  
FTN.GREEN,UT 84632

**INSTRUCTIONS FOR PREPARATION:**

1. Use only for remittances to the STATE TREASURER.
2. Enter Collection Period, COUNTY CODE (Codes listed below), COURT ID #, NAME (City, County, Town, Etc.) and ADDRESS.
3. Checks or warrants must be made payable to: UTAH STATE TREASURER.
4. Enter accounting distribution of the remittance in the space provided.
5. Attach a tape of the checks or warrants to be remitted.
6. Retain the Pink (last) copy for your files.
7. Mail or deliver white and yellow copies of deposit report together with checks or warrants to:
 

UTAH STATE TREASURER  
 PO BOX 142315  
 SALT LAKE CITY, UT 84114-2315
8. The STATE TREASURER will return validation copies to the originating office.
9. Additional forms are available from the STATE TREASURER.

**COUNTY CODES:**

01-Beaver	06-Davis	11-Iron	16-Piute	21-Sevier	26-Wasatch
02-Box Elder	07-Duchesne	12-Juab	17-Rich	22-Summit	27-Washington
03-Cache	08-Emery	13-Kane	18-Salt Lake	23-Tooele	28-Wayne
04-Carbon	09-Garfield	14-Millard	19-San Juan	24-Uintah	29-Weber
05-Daggett	10-Grand	15-Morgan	20-Sanpete	25-Utah	

REVENUE TYPE:	AMOUNT
Wildlife Resources	
State Boating Act	
Off-Highway Vehicles	
90% Surcharge	177.70
35% Surcharge	332.58
Overweight Fines (B&C Road Act)	
Property Tax Equalization-Assessment and Collection	
Judges Retirement	
Children's Defense Trust Fund	
Optional \$10 Fee for the Victims of Domestic Violence	
\$20 Online Marriage Application System Fee	
DUI Ignition Lock System Fee (Public Safety)	
Higher Education (Please Indicate Institution):	
80% of \$32 Court Security Surcharge	257.41
100% of \$28 Court Security Surcharge	281.53
Transportation Fund	
Online Court Assistance Program	
Deferred Prosecution Administrative Fee	5.00
<b>TOTAL REMITTANCE</b>	<b>1,054.22</b>

TAMI LARSON  
Prepared By

435-262-7709  
Phone Number

MARK MCIFF  
Judge/Authorized Agent

12/1/23  
Date

**Fountain Green City**  
**General Ledger for General - 11/1/2023 to 11/30/2023**

Account		Description	Debit	Credit	Balance
Date	Code				
3510 - G PENALTIES/FINES - COURT					<b>(\$9,040.33)</b>
	NBPT			100.00	(9,140.33)
	NBPT			200.00	(9,340.33)
	NBPT			50.00	(9,390.33)
	NBPT			50.00	(9,440.33)
	NBPT			150.00	(9,590.33)
	3PT			50.00	(9,640.33)
	NBPT			100.00	(9,740.33)
	NBPT			50.00	(9,790.33)
	NBPT			62.59	(9,852.92)
	NBPT			50.00	(9,902.92)
	NBPT			280.05	(10,182.97)
	3PT			130.00	(10,312.97)
	3PT			265.00	(10,577.97)
	NBPT			50.00	(10,627.97)
	NBPT			50.00	(10,677.97)
	3PT			30.48	(10,708.45)
	3PT			160.00	(10,868.45)
	NBPT			112.83	(10,981.28)
	3PT			280.00	(11,261.28)
	3PT			100.00	(11,361.28)
	3PT			35.00	(11,396.28)
	3PT			100.00	(11,496.28)
	3PT			380.00	(11,876.28)
	3PT			135.00	(12,011.28)
				<b>(\$2,970.95)</b>	<b>(\$12,011.28)</b>
			<b>Budgeted Amount:</b>		<b>(\$11,500.00)</b>
			<b>Budget Balance:</b>		<b>\$511.28</b>
<b>Report Total:</b>					<b>(\$12,011.28)</b>

**Fountain Green City  
Liability General Ledger - 01/18/2024**

Account		Vendor Name	Reference No.	Description	Amount
Date	Code				
<b>101461 - Health Insurance prepaid</b>					
11/20/2023	AP	PEHP Group Insurance	0124029994	Curt	645.28
11/20/2023	AP	PEHP Group Insurance	0124029994	Curt/Dental	52.44
11/20/2023	AP	PEHP Group Insurance	0124029994	Life	73.72
11/20/2023	AP	PEHP Group Insurance	0124029994	Michelle	1,335.72
11/20/2023	AP	PEHP Group Insurance	0124029994	Paula	1,806.76
11/20/2023	AP	PEHP Group Insurance	0124029994	Paula/Dental	108.60
					<b>\$4,022.52</b>
<b>104140.305 - Admin ATTORNEY</b>					
11/6/2023	AP	Mangum, J. Wesley	11-2023	November, 2023	400.00
					<b>\$400.00</b>
<b>104150.260 - NonDep BLDGS &amp; GROUNDS - SUPPLY/MAINT</b>					
11/27/2023	AP	Strand Ag Supply	16807/1	Tin Snips	22.99
					<b>\$22.99</b>
<b>104150.620 - NonDep DUP</b>					
12/5/2023	AP	Strand Ag Supply	347003	Weed Control	5.00
					<b>\$5.00</b>
<b>104210.450 - Police ANIMAL CONTROL EXPENSES</b>					
11/20/2023	AP	Mountainland Supply Company	S105810718.001	Dog Pound	952.89
11/20/2023	AP	Strand Ag Supply	16722/1	Yard Hydrant	179.99
11/22/2023	AP	Strand Ag Supply	16760/1	PVC Pipe	14.49
11/29/2023	AP	Strand Ag Supply	16827/1	Fasteners/All thread Plat	25.17
					<b>\$1,172.54</b>
<b>516350 - W Maintenance, repairs, supplies</b>					
11/9/2023	AP	Strand Ag Supply	16194/1	Coupling/Niipple Galv	27.55
					<b>\$27.55</b>
<b>Total Liability</b>					
					5,623.05
					27.55
					<b>5,650.60</b>

#11